

LS Tea, Coffee and Chair rota Autumn 2023				
Date	Team leader			
Sep-14	Dorothy Symonds	Gill Burfitt		Michael Symonds
Sep-21	Julie Tyler	Mary Cooper	Chris Copper	Ann-Mary Davies
Sep-28	Di King	Alison Thomas	Linda Hurcombe	Christine Jones
Oct-05	Christobel Hargreaves	Sally Rawlings	David Morris	George Baker
Oct-12	Kate McLean	Iris Greaves	Cynthia Preston-Jones	Di Ryley
Oct-19	Gill Deakins	Annie Pearson	Susan Harley	Peter Sherman
Oct-26	*****HALF TERM*****			
Nov-02	Jenny Perry	Chris Martin	Ann Harroway	Pam Grounds
Nov-09	Gwen Davies	Val Owens	Di Cosgrove	Celia de Serra
Nov-16	Judy North	Suzie P-B	Andrew Lewis	Bruce Baker
Nov-23	Fiona Quayle	Martin Quayle	Lindsay Bayles	Sandra Thomas
Nov-30	Rosemary Hanna	Julienne Braham	Jo Davies	Martyn Davies
Dec-07	Gill Burfitt	Becky Sherman	David Harris	Tony Bindloss
Dec-14	Dorothy Symonds	Alison Thomas	Di King	Michael Symonds
	*****DEC 16 - CHRISTMAS CONCERT*****			
	Start of Spring term - January 18th, 2024			
Jan-18	Dorothy Symonds	Gill Burfitt		Michael Symonds
<p><b>The Hall is unlocked using the key code lock. Currently: C3678Y</b>  The code will be changed regularly but will be advised when/if changed..</p> <p><b>Please arrive BY 7pm</b> in order that the hall is ready (chairs etc per floor plan) and that tea and coffee arrangements are ready  <i>Remember that you need to supply milk, biscuits, tea towels and rubbish sack between you</i></p> <p><b>AFTERWARDS</b>  - Empty loo waste bins into rubbish sack and wipe down sinks and loo seats with the sanitiser</p> <p><b>IF YOU ARE UNABLE TO FULFIL YOUR TURN ON THE DUTY ROTA:</b>  It is <b>YOUR</b> responsibility to find a replacement and to notify the team leader both of your absence and of your replacement.</p> <p>Thank you</p>				